

# *Coláiste Shliabh Na mBan*

*Green Lane, Clonmel, Co. Tipperary E91 RF 38*

*Phone: 052 6183000*

*John Johnston Principal   Sinéad Corrigan Deputy Principal*  
**Seán Mac Eogháin** Príomhoide, **Sinéad Ní Chorragain** LeasPríomhoide  
Registered Charity Number: 20083595 Uimhir Charthanais Chláraithe: 20083595



## **COLÁISTE SHLIABH NA MBAN**



## **CODE OF POSITIVE BEHAVIOUR**

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## Introduction:

Coláiste Shliabh Na mBan is a Post Primary school which caters for students whose needs are not met in a mainstream school setting. We are a multi denominational school under the patronage of Tipperary ETB. Excellence in education, care, equality, community, and respect are core values of our school. The social, emotional, and behavioural needs of our students require small class sizes and additional supports. All students are referred to our school by TUSLA/Education Welfare Officer/Social Worker. The relationship between student, teacher, parent/guardian, and school is essential to ensure positive educational outcomes are achieved. Restorative practice is used to maintain, nurture, and develop positive relationships when issues arise. Our school endeavours to promote positivity and reward students for their achievements. A proactive and supportive approach is used to help each individual student to achieve their potential. Some students may show particularly challenging behaviour. They may have great difficulty in learning new behaviour and may not respond to low-level interventions. Whole school support systems and structures are utilised to support students who have difficulty managing their behaviour.

## Mission Statement:

- To provide a positive child centred education based on care and respect for each person in the school community

Guided by these values, we aim always to provide a safe, inclusive learning environment for all our pupils. To provide and nurture this safe, caring, and inclusive environment, we are committed to promoting and acknowledging positive behaviour; to develop a school community in which all partners (Students, Staff, Parents/Guardians, Board of Management (BOM) and Trustees) treat each other with respect.

**Rationale:** To fulfil the above and in acknowledgement of our collective responsibility, this Code of Positive Behaviour (COPB) has been formulated to replace and / or update all preceding COPB. It has been formulated in accordance with NEWB Guidelines and to comply with all statutory and legislative requirements.

**Partnership:** The BOM, Staff, Parents/Guardians, and students of Coláiste Shliabh Na mBan acknowledge and accept their collective responsibility to act in a manner that promotes a positive, mutually respectful and tolerant school climate.

**Scope:** This COPB encompasses the day-to-day procedures and protocols,

- (a) specified in our Parent/Guardian/Student induction meetings
- (b) appended to this document
- (c) and that may be developed from time to time. Its' remit is always when the pupil is:
  - At school, representing the school
  - Travelling to and from school



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- Associated with the school.
- Outside of school time where the conduct of a pupil affects the welfare of a member/members of the school community or brings the school into disrepute.

## Goals/Objectives:

This COPB sets out to:

1. Enable the principal to carry out their responsibility to maintain order and good discipline in the school.
2. Ensure that the school's expectations regarding the behaviour of all our pupils are widely known and understood.
3. Encourage and reinforce good behaviour; self-respect and respect for others; respect for property and the school environment.
4. Promote a school environment that is conducive to excellent teaching and learning in which, in so far as is possible, every pupil can benefit from and make a full contribution to the life of the school.
5. Support students to achieve their educational potential.
6. Helps to promote a positive and safe working environment for all staff, including a positive and safe classroom environment for teachers
7. The code of behaviour reflects the school's commitment to provide positive support, including active teaching of relevant skills, for those students who are more vulnerable to behaviour problems.

## Coláiste Shliabh Na mBan Supports / Structures / Procedures to Promote Positive Behaviour:

**Parent/student Induction Meeting:** Annual meetings at start of year/on enrolment informs students and parents/guardians of our expectations in relation to student behaviour and provides easy access to essential School Code of Conduct (Appendix 2), Procedure for signing out of school during school day (Appendix 3).

**Monitoring Pupil Behaviour:** Daily Reports constitute a modulated and progressive recording of positive and negative behaviours. They provide opportunities for Senior management to discuss both positive and negative behaviours with parents, teachers, year heads and to work towards resolving issues in a proactive manner. Reports are evaluated each morning and discussed with parents during morning check in. Year Heads monitor daily reports for trends of disengagement, poor behaviour etc.



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**Morning check-in/Handover:** Each parent/guardian/residential centre is contacted every morning to enable school management to proactively support each student to achieve his/her potential. This promotes partnership between home and school and promotes positive attendance rates.

**Flexible Timetable:** Student timetables are reviewed and adjusted each morning to take into account the needs of each student and to ensure effective utilisation of staff. Careful consideration is given to ensure that a broad curricular provision is in place.

**Student Stabilisation Measures:** Students may be assigned a shortened day, reduced subject options, one to one teaching etc for a defined period should the need arise. This is a short-term intervention that can be used until a student has developed capacity to access all aspects of the curriculum for the duration of the full school day. This intervention is agreed with student, parent/guardian.

**Coláiste Shliabh Na mBan Year Head:** Year Heads are an integral part of our Pastoral Care system. They play an important role in supporting students to achieve their full potential and attend to the pastoral issues of our students. Year Heads monitor daily reports, liaise with students, teachers and active listeners.

**Coláiste Shliabh Na mBan Student Mentors:** Each student is assigned a mentor to help each students achieve their goals. Reflection and goal setting are key features of this programme.

**Coláiste Shliabh Na mBan On Call teacher:** The 'On Call Teacher' supports the class teacher when requested to do so. Support may include team/co teaching/ withdrawal or use of time out room when a student is in need of it. Where possible, student is reintegrated back into class following withdrawal. Student may be referred to Active listener for therapeutic interventions in line with Behaviour Framework (See appendix).

**Coláiste Shliabh Na mBan Active Listeners:** Students may be referred for 'Active Listening Sessions' by 'On Call Teacher', Year head or Senior Management. This gives students the opportunity to discuss and reflect on any issues that may be affecting them. Therapeutic interventions such as cooking, walking etc may be used from time to time.

**Student Rewards:** Behaviour and learning scores from daily reports are calculated each week. Students are rewarded each week for their positive behaviour and engagement in learning.

## School Procedures

- Enter school upon drop off and submit my phone to Principal/Deputy Principal.
- Students over 16 are required to submit cigarettes/Vape to Principal.
- Allow the school Principal/ Acting Principal to search any bag or personal belongings if requested to do so.



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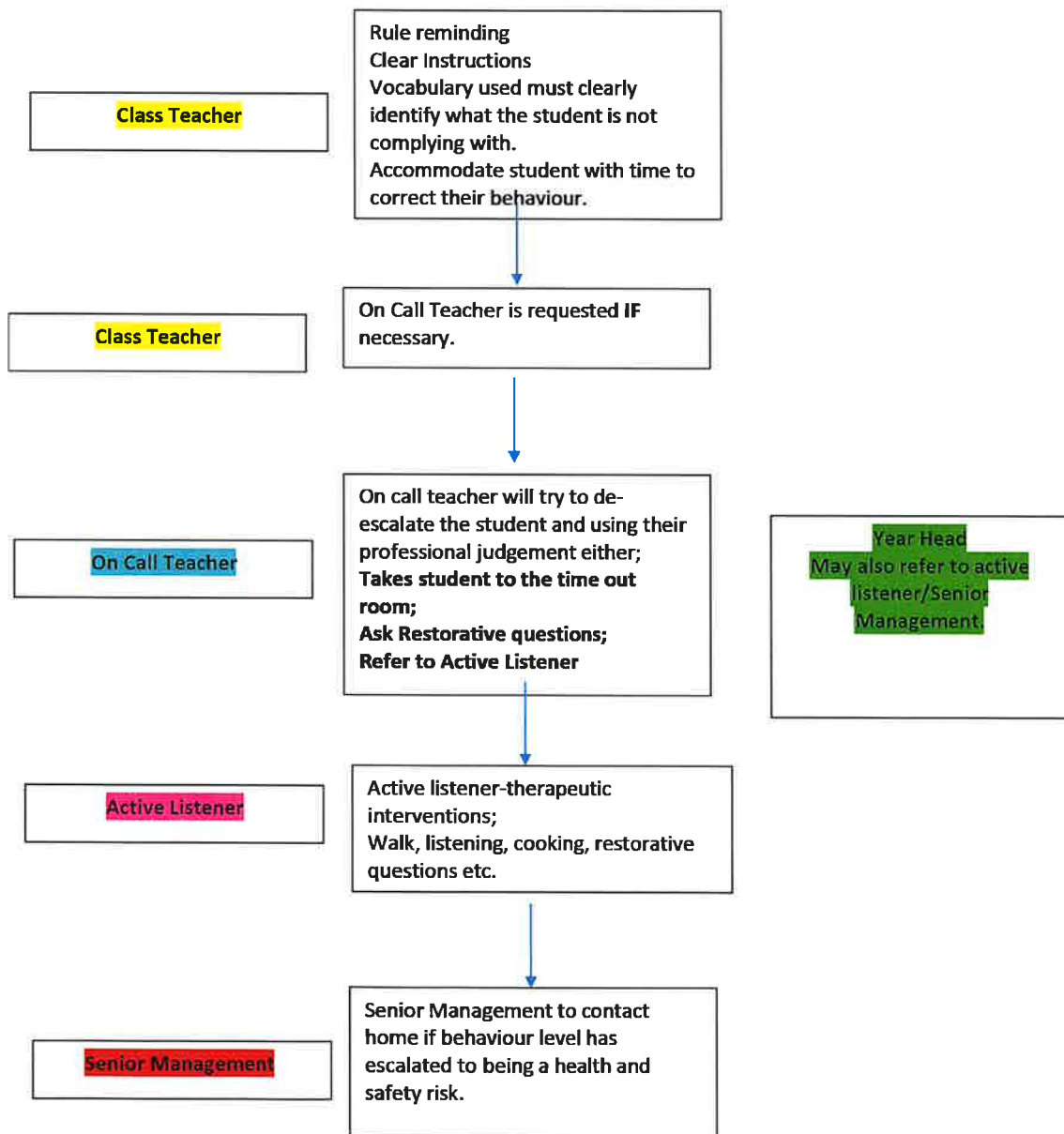
- Empty my pockets of all personal belongings if requested to do so.
- Not loiter in the general-purpose areas and go to appropriate student area.
- Show respect to my fellow students, school staff and visitors.
- Stay on school grounds for the duration of the school day. (NB Senior students allowed sign out and go to shop at lunch time)
- Follow directions and instructions given by all school staff.
- Go to all classes on my timetable and be on time for class.
- Engage with my schoolwork to the best of my ability.
- Follow the instructions given by the teacher.

## Behaviour Management

Negative behaviours and attitudes are challenged and managed in a restorative manner where possible on a daily basis. Our behaviour support plan enables the opportunity to prevent issues escalating in a classroom environment and affords the opportunity to resolve issues in a positive manner when the need arises. Daily reports are used to record low level offences. Incident reports are used to record medium and major offences.



## Behaviour Support Plan Coláiste Shliabh na mBan







## Referral Pathway



## Low Level Offences

Examples	Restorative Practice
Littering when on the campus/school grounds	Rule reminding/litter duty
Disrupting the learning of other students	Teacher to Speak with student, identify areas of improvement
Calling people inappropriate names	Rule reminding, clear instruction
Use of bad language	Teacher to challenge students use of bad language. Verbal agreement from student to improve.
Using a mobile phone on school grounds	Student asked to hand up phone to teacher
Refusing to go to class	Rule reminding, clear instruction, Meeting with Year Head
Refusal to follow instruction	Rule reminding, clear instruction,
<b>Interventions</b>	
Mentoring, Year Head, Monitor Daily Reports, Well Being programme	





## Medium Level Offences

Examples	Restorative Practice
Continued disruption of teaching and learning	Restorative Meeting with Student/Year head/Principal/Parent/teacher to resolve issues. Parents/guardian and student sign written agreement. Suspension may be used if deemed necessary by management.
Continued use of bad language	Restorative Meeting with Student/Year head/Principal/Parent/teacher to resolve issues. Suspension may be used if deemed necessary by management.
Going onto the TUSLA grounds unless I am with a member of school staff. TUSLA grounds are completely out of bounds.	Student/Parent/Guardian warned of Health and Safety risk. Permission to go to shop at lunchtime revoked (Senior Students only). Suspension may be considered.
Leaving the school grounds without the school principal's permission.	Student/Parent/Guardian warned of Health and Safety risk. Permission to go to shop at lunchtime revoked (Senior Students only). Suspension may be considered.
Refusing to hand up mobile phone	To submit phone to Principal. Parent/Guardian contacted.
Bullying	See Anti Bullying policy procedures in appendix.
Entering another person's personal space	Student reminded regarding personal space, distancing, and appropriate behaviour. Parents/Guardians informed
Persistent refusal to follow instruction	Student given opportunity to reflect on actions, Parents/Guardians contacted, possible suspension
<b>Interventions</b>	
Restorative practice meetings, mentoring, Resource teaching, On call teacher/time out/ active listening, referral to external support services, student stabilisation plan.	



## Major offences

Examples	Restorative Practice
Putting myself or another person in danger.	Restorative Meeting with parent/guardian, possible suspension/referral to BOM for expulsion
Aggressive/threatening/intimidatory behaviour towards another person.	Restorative Meeting with parent/guardian, possible suspension/referral to BOM for expulsion
Possessing or using illegal substances. Including, alcoholic drink, drugs or other contraband substances within the school building, the school grounds or within the surrounding area of the school.	Prohibited items to be confiscated. Suspension/referral to BOM for expulsion. Drugs/Substance referred to Gardaí for examination
Smoking/vaping on school and TUSLA grounds	Suspension followed by meeting with Student/Parent/Guardian and Principal.
Damage to school property or any property on the school campus.	Meeting with Principal, parent/guardian, and student. Option to suspend pupil for maximum of five days
Possessing a dangerous weapon or an object which may be classified as a dangerous weapon (at the discretion of the school principal or schoolteachers) within the school building, the school grounds or within the surrounding area of the school.	Prohibited items to be confiscated. Suspension/ referral to BOM for expulsion.
Adhere to all Covid rules to ensure my safety and the safety of others. Mask must be worn inside, and social distance maintained outside.	Parents/Guardian contacted, immediate suspension if failure to comply with rules/public health advice.
Serious Bullying	Principal makes referral to TUSLA, Refers to BOM to consider the future of the pupil in the school
Assault/Causing harm to another person	Possible 5-day suspension/Refer student to BOM to consider the future of the student in the school.
Persistent refusal to follow instruction	Meeting with Principal, parent/guardian and student. Option to suspend student.
Inappropriate use of Mobile Phone	Phone confiscated and returned to parent/guardian. Requirement to delete video/image post etc. Option to suspend student or Refer student to BOM to consider the future of the student in the school.
<b>Interventions</b>	
Restorative practice, pastoral support, active listening, mentoring, GYLO, stabilisation plan	
NEPS/CAMHS/Jig-saw	



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**The Purpose of restorative practice is to bring about a change in behaviour by:**

- Helping students to manage their behaviour.
- Helping them to recognise the effect of their actions and behaviour on others.
- Helping students (in ways appropriate to their age and development) to understand that they have choices about their own behaviour and that all choices have consequences.
- Helping students to reflect on and to take responsibility for their behaviour.
- Helping students to manage and restore relationships in the school community.
- Signal to other students and to staff that their wellbeing is being protected.

## Restorative Questions

1. What Happened?
2. What were you thinking at the time?
3. What have you thought about since?
4. Who has been affected and in what way?
5. How could things have been done differently?
6. What do you think needs to happen next?

**The decision to suspend a student requires serious grounds such as outlined in medium and major offences.**

Suspensions can provide a respite for staff and the student, give the student time to reflect on the link between their action and its consequences and give staff time to plan ways of helping the student to change unacceptable behaviour.

Consideration is given to unwanted outcomes from suspension, such as an increased sense of alienation from school that could lead to a cycle of behavioural and academic problems.

**The decision to recommend a student for expulsion requires serious grounds such as outlined in major offences.**

The school Principal can refer a student to the Board of Management for expulsion if behaviour and actions are deemed to be a major offence. A major offence can be defined as an isolated serious incident or a pattern of persistent poor behaviour.



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Ratified by:

Staff: \_\_\_\_\_ Date: \_\_\_\_\_

Parents: N/A Date: \_\_\_\_\_

BOM: Eddie Munnery Date: 20/12/2022

Students: A D 2' Date: 22/12/22

ETB: \_\_\_\_\_ Date: \_\_\_\_\_



## Appendix

### Student Contract

#### School Procedures

I Will:

- Enter school upon drop off and submit my phone to Principal/Deputy Principal.
- Not loiter in the general-purpose areas and go to appropriate student area.
- Show respect to my fellow students, school staff and visitors.
- Stay on school grounds for the duration of the school day. (NB Senior students allowed sign out and go to shop at lunch time)
- Follow directions and instructions given by all school staff.
- Go to all classes on my timetable and be on time for class.
- Not litter when on the campus grounds.
- Not disrupt the learning of another student.
- Engage with my schoolwork to the best of my ability.
- Follow the instructions given by the teacher.
- Not call people inappropriate names, I will only refer to my peers, school's staff, and visitors by their appropriate name.
- Empty my pockets of all personal belongings if requested to do so.
- Allow the school Principal/Acting Principal to search any bag or personal belongings if requested to do so.

#### Major offences

- Putting myself or another person in danger.
- Being threatening towards another person.
- Entering another person's personal space.
- Going onto the TUSLA grounds unless I am with a member of school staff. TUSLA grounds are completely out of bounds.
- Leaving the school grounds without the school principal's permission.
- Causing damage to school property or any property on the school campus.
- Not following the rules of the school and direction of my teacher when on out of school activities.
- Possessing or using illegal substances. Including, alcoholic drink, drugs or other contraband substances within the school building, the school grounds or within the surrounding area of the school.
- Possessing a dangerous weapon or an object which may be classified as a dangerous weapon (at the discretion of the school principal or schoolteachers) within the school building, the school grounds or within the surrounding area of the school.
- Adhere to all Covid rules to ensure my safety and the safety of others. Mask must be worn inside, and social distance maintained outside.
- Using a mobile phone on school grounds.
- I will prove I have handed over all my personal belongings by turning my pockets inside out before leaving for class.
- Smoking /vaping on school and TUSLA grounds is strictly prohibited.



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If a student fails to comply with the above school procedures, they will be disciplined in accordance with our code of positive behaviour. Strategies such as rule reminding, clear instructions will be used by teaching staff to help students to comply with the above responsibilities. The second set of responsibilities is categorised as major offenses. Failure to carry out these responsibilities is regarded as a serious breach of Coláiste Shliabh na mBan's code of behavior. This will result in suspension or referral to the school's Board of Management depending on the seriousness of the offense.

I \_\_\_\_\_ have read and understand the Code of Behaviour of Coláiste Shliabh na mBan.

Student Signature:

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Parent (s) / Guardian Signature:

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## Student Stabilisation Plan

**Name:** \_\_\_\_\_ **Year:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Rationale:**[illegible]

**Actions:**

[illegible]

Review Date: \_\_\_\_\_

**Signed**

Parent: \_\_\_\_\_ Student: \_\_\_\_\_ Principal: \_\_\_\_\_